

**MINUTES OF THE  
CLARK COUNTY LAW LIBRARY  
BOARD OF TRUSTEES**

*Meeting Held December 20, 2016*

**I. CALL TO ORDER/CERTIFICATION OF PROPER POSTING OF AGENDA AND APPROVAL OF AGENDA AS POSTED. (FOR POSSIBLE ACTION)**

The meeting was called to order at 11:12 a.m.

Board members present:

Thomas D. Beatty, President  
Margaret Lambrose, Secretary via conference call  
Barbara Wagner  
Hon. Jerry A. Wiese II via conference call  
Jeffrey Share via conference call

Board members not present:

Hon. Joanna S. Kishner  
Hon. Vincent Ochoa

Others in attendance:

Elizabeth Vibert, Legal Counsel for the Clark County Law Library  
Margie Yatson, Financial Analyst II, Clark County Department of Finance  
via conference call  
Karen Byrd, Law Librarian (Director), Clark County Law Library  
Chanteyl Newman, Office Services Manager, Clark County Law Library  
Shelly Newton, Law Librarian, Clark County Law Library  
Summer Youngquist, Law Librarian, Clark County Law Library

Ms. Byrd certified that the agenda had been properly posted.

It was moved and carried that the agenda be approved.

**II. PUBLIC COMMENT.**

None.

**III. APPROVAL OF BOARD MEETING MINUTES NOVEMBER 22, 2016.  
BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)**

It was moved and carried that the board meeting minutes of November 22, 2016 be approved.

**IV. LIBRARY OPERATIONS REPORT. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)**

It was moved and carried that the donations received between October 4, 2016 and December 15, 2016 be accepted, including those received in memory of Mr. John P. Foley.

It was moved and carried that the 2017 Holiday schedule be approved.

**V. DIRECTOR'S ANNUAL PERFORMANCE REVIEW. DISCUSSION AND POSSIBLE ACTION ON THE DIRECTOR'S ANNUAL PERFORMANCE REVIEW AND MERIT SALARY INCREASE AND SUPPLEMENTAL PAY ADJUSTMENT. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)**

It was moved and carried that Karen Byrd, Law Library Director, be awarded a merit salary increase of 4% for the 2016 annual evaluation period.

**VI. DATE FOR NEXT BOARD MEETING SCHEDULED FOR FEBRUARY 16, 2017. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)**

It was moved and carried that the next board meeting be scheduled for February 16, 2017 at 12:00 p.m.

**VII. PUBLIC COMMENT.**

None.

The meeting was adjourned at 11:24 a.m.

Attest:

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Thomas D. Beatty, *President*  
Clark County Law Library

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Margaret Lambrose, *Secretary*  
Clark County Law Library